

The Branch Committee propose the suggested Rule Change / Amendment to Schedule 8 of the Branch Rules to the Annual General Meeting of Bexley UNISON on Friday 24 March 2023

Current schedule:

8. CONDUCT OF MEETINGS

- a. All meetings will be conducted in a fair and democratic manner
- b. All meetings should be advertised widely as far in advance as possible
- c. The procedures to be used at the meeting should be explained clearly
- d. Branches shall set a quorum for branch meetings and branch committee meetings
- e. Branches must maintain records of meetings

Proposed amended schedule:

8. CONDUCT OF MEETINGS

- a. All branch meetings may take place either in person, hybrid or by video conference
- b. All meetings will be conducted in a fair and democratic manner
- c. All meetings should be advertised widely as far in advance as possible
- d. The procedures to be used at the meeting should be explained clearly
- e. The meeting quorum(s) (per 5e and 7c) will be the same whether the meeting takes place in person or by video conference
- f. The branch will maintain a record of meetings
- g. Steps must be taken to ensure the meeting is accessible and all members of the branch are enabled to participate fully. This applies both to meetings being held in person and those by video conference

Summary:

- New schedule 8a allows for branch meetings (including the AGM) to be in-person, hybrid, or fully online – this will improve access to the branch and enable wider participation
- Schedule a becomes schedule b
- Schedule b becomes schedule c
- Schedule c becomes schedule d
- Schedule d replaced by schedule e, which notes that quorums are enshrined elsewhere in the branch rules
- Schedule e replaced by new schedule f with clearer wording

- New schedule g to address access requirements requests and member participation, in line with the Code of Good Branch Practice